

# Southminster C of E Primary School

A member of the Diocese of Chelmsford Vine Schools Trust  
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Headteacher Mrs X Glynn Assistant Headteacher Mrs K Cuthbert



07 February 2020

Dear Parents/Carers

## CHANGE OF TIME AT THE END OF THE SCHOOL DAY

Thank you to those parents and carers who gave feedback on changing the time at the end of the school day. Your views were appreciated and the majority of parents who gave feedback were in favour of the change.

The change of time has been approved and the school day will end at 3.15pm.

This will happen in the Summer Term starting on **Monday 20 April 2020**.

Clubs will still run from 3.30pm giving staff the additional 15 minutes to prepare and collect the children.

Thank you for your support.

Yours sincerely

Mrs X Glynn  
Headteacher

**Together Everyone Achieves More**



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